

# Lease Termination Notice

Date: [Insert Date]

[Tenant's Name]

[Tenant's Address]

[City, State, Zip Code]

Dear [Tenant's Name],

This letter serves as a formal notice of termination of your lease agreement dated [Insert Lease Date], for the property located at [Insert Property Address]. This termination is due to a breach of the lease terms as defined in Section [Insert Section Number] of the lease agreement.

The specific breach is as follows:

- [Describe the breach in detail]

You are hereby required to vacate the premises by [Insert Termination Date, typically 30 days from the date of notice]. Please ensure that all personal belongings are removed and the property is returned in good condition.

Should you fail to vacate the premises by the specified date, legal action may be pursued to regain possession of the property.

If you have any questions regarding this notice, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your immediate attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]