

Lease Termination Letter

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Notice of Lease Termination Due to Non-Compliance

I am writing to formally notify you that your lease agreement for the property located at [Property Address] is hereby terminated due to non-compliance with the terms of the lease.

Specifically, you have failed to [describe the specific non-compliance issue, e.g., pay rent, maintain the property, adhere to community rules, etc.]. Despite previous communications regarding this matter, the issue remains unresolved.

In accordance with [specific lease clause or state law], you are required to vacate the premises by [insert termination date]. Please ensure that the property is returned in its original condition, and that all personal belongings are removed by this date.

Failure to comply with this termination notice may result in further legal action.

If you have any questions or wish to discuss this matter further, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your immediate attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]