

Notice of Unsigned Contract Termination

Date: [Insert Date]

To: [Recipient Name]

Address: [Recipient Address]

Dear [Recipient Name],

We are writing to formally notify you that the contract dated [Insert Contract Date] between [Your Company Name] and [Recipient Company Name] has not been signed by both parties. Due to this lack of a signed agreement, we must consider the contract null and void.

This notice serves as the official termination of the aforementioned contract as per our discussions and the terms outlined in the proposal. We regret that we could not proceed with our collaboration.

If you have any questions or wish to discuss this matter further, please feel free to contact us.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]