

# Lease Agreement Renewal Reminder

Dear [Tenant's Name],

We hope this message finds you well. This is a friendly reminder that your current lease agreement for the property located at [Property Address] is set to expire on [Lease Expiration Date].

As we value you as a tenant and appreciate your cooperation throughout your lease term, we would like to offer you the option to renew your lease for another term. Please let us know your intentions regarding the lease renewal by [Response Deadline Date].

If you wish to renew, we can discuss any necessary adjustments to the rental terms or conditions. Should you have any questions or require further information, please feel free to reach out to us.

Thank you for your attention to this matter, and we look forward to your response.

Sincerely,

[Your Name]

[Your Title]

[Your Company/Organization]

[Your Contact Information]