

Partnership Termination Letter

Date: [Insert Date]

[Partner's Name]

[Partner's Address]

[City, State, Zip Code]

Dear [Partner's Name],

I am writing to formally notify you of my decision to terminate our partnership, effective [Insert Effective Date]. This decision has not been made lightly, and I appreciate the time and effort we have invested together in our business.

Despite the hard work, I believe it is in our best interests to part ways, as our visions for the future of the partnership have diverged. I am committed to ensuring a smooth transition, and I will ensure that all outstanding obligations and finances are settled promptly.

Please let me know a convenient time for us to meet and discuss the next steps. I hope to resolve any remaining matters amicably and wish you all the best in your future endeavors.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]