

Early Lease Termination Notice

Date: [Insert Date]

To: [Landlord's Name]

Address: [Landlord's Address]

Subject: Notice of Early Lease Termination

Dear [Landlord's Name],

I am writing to formally notify you that I wish to terminate my lease at [Property Address] early. According to the lease agreement signed on [Lease Start Date], I understand that the required notice period for termination is [Notice Period, e.g., 30 days]. Therefore, my intended move-out date will be [Move-Out Date].

Due to [reason for early termination - optional], I regret to inform you that I am unable to fulfill the remaining term of the lease. I will ensure that the property is returned in good condition and will coordinate for a final walkthrough with you to settle any outstanding matters.

Please let me know if there are any further steps I need to take. I appreciate your understanding and cooperation in this matter.

Thank you.

Sincerely,

[Your Name]

[Your Current Address]

[Your Phone Number]

[Your Email Address]