

# Membership Cancellation Alert

Dear [Member's Name],

We regret to inform you that your membership with [Organization/Club Name] is set to be cancelled on [Cancellation Date].

If you believe this is an error or wish to discuss your membership further, please contact us at [Contact Information].

We appreciate your time with us and wish you all the best.

Sincerely,

[Your Name]

[Your Title]

[Organization/Club Name]