

# Account Deactivation Notice

Date: [Insert Date]

Dear [Customer Name],

We regret to inform you that your account with [Company Name] has been deactivated as of [Deactivation Date]. This action was taken due to [reason for deactivation].

If you believe this deactivation is in error or if you wish to appeal this decision, please contact our customer support team at [Contact Information].

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]