

Inquiry into International Scientific Collaboration

[Your Name]

[Your Position]

[Your Institution]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Position]

[Recipient's Institution]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about potential opportunities for collaboration in the field of [specific scientific discipline] between [Your Institution] and [Recipient's Institution].

We are particularly interested in exploring joint research projects, exchange programs, and collaborative workshops that may enhance our understanding and capabilities in [specific area].

If this proposal resonates with your current research interests, I would appreciate the opportunity to discuss this further. Please let me know a suitable time for us to connect.

Thank you for considering this inquiry. I look forward to your response.

Sincerely,

[Your Name]

[Your Position]

[Your Institution]