Lease Termination Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]

[Landlord's Name]

[Landlord's Address]

[City, State, ZIP Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally notify you of my intention to terminate my lease at [your rental address] due to family relocation. This decision was not easy, but my family circumstances require us to move to [new location or reason for relocation].

As per the lease agreement, I am providing [number of days/months] notice, making my last day of residence [last day of residency]. I will ensure that the property is cleaned and returned in good condition, as stipulated in our agreement.

Please let me know if you need any further information or if there are any procedures I should follow during this transition.

Thank you for your understanding and support.

Sincerely,

[Your Name]