

Contract Termination Letter

Date: [Insert Date]

[Tenant's Name]

[Tenant's Address]

[City, State, Zip Code]

Dear [Tenant's Name],

This letter serves as a formal notification of the termination of your lease agreement for the property located at [Property Address], effective [Termination Date]. This termination is being made without cause, in accordance with the terms outlined in our rental agreement.

Please ensure that the property is vacated by the aforementioned date. You are required to return all keys and ensure that the premises are left in good condition. Any security deposit will be returned to you in accordance with state regulations, after any necessary deductions for repairs, if applicable.

If you have any questions regarding this termination or the next steps you should take, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Address]

[City, State, Zip Code]