

Input Request for Parks and Recreation Planning

Date: [Insert Date]

Dear [Recipient's Name],

I hope this message finds you well. As we strive to enhance our community's parks and recreation offerings, we are reaching out to gather valuable input from residents. Your insights will play a crucial role in shaping our planning process.

We kindly request your feedback on the following:

- Current park facilities and amenities
- Additional activities you would like to see offered
- Suggestions for improvement of existing spaces
- Any other comments regarding our parks and recreation services

Please submit your responses by [Insert Deadline]. You may reply to this email or contact us directly at [Insert Contact Information]. Your participation is greatly appreciated!

Thank you for helping us improve our community's outdoor spaces!

Sincerely,

[Your Name]

[Your Position]

[Your Organization]