

Tenancy Agreement Termination Notice

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I am writing to formally notify you of my intention to terminate my tenancy at [Rental Property Address] effective [Termination Date]. This notice is being provided in accordance with the terms outlined in our tenancy agreement.

Due to [brief explanation for early termination, e.g., job relocation, personal reasons], I am unable to fulfill the remainder of my lease term. I understand that I am responsible for any obligations under the tenancy agreement until the termination date.

Please let me know the process for returning keys and conducting the final inspection of the property.

Thank you for your understanding. I appreciate your attention to this matter.

Sincerely,
[Your Name]
[Your Phone Number]
[Your Email Address]