

# Notice of Termination of Tenancy Agreement

**To:** [Tenant's Name]

**Address:** [Tenant's Address]

**Date:** [Date]

Dear [Tenant's Name],

This letter serves as a formal notice of termination of your tenancy agreement for the property located at [Property Address], effective [Termination Date]. This action is being taken due to your failure to make timely rental payments as stipulated in our agreement.

As of today, the following payments are overdue:

- Rent for the month of [Month/Year]
- Any additional late fees incurred.

Please be advised that you are required to vacate the premises by the termination date mentioned above. If you have any personal property remaining in the unit after this date, it will be handled in accordance with local laws.

If you have any questions or wish to discuss this matter further, please contact me at your earliest convenience.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email]