

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Subject: Termination of Contract Due to Disputes

Dear [Recipient Name],

I am writing to formally notify you of the termination of our contract dated [Contract Date] between [Your Company Name] and [Recipient Company Name]. This decision has been made due to ongoing disputes that have not been resolved despite multiple attempts at negotiation.

The primary issues leading to this termination include:

- [Dispute 1]
- [Dispute 2]
- [Dispute 3]

As per the terms outlined in Section [Section Number] of our contract, this letter serves as [number of days] days' notice of termination, effective as of [Effective Date]. We believe this step is necessary to protect our interests and allow both parties to pursue other opportunities.

Please ensure that all outstanding matters and deliverables are resolved by the termination date to facilitate a smooth conclusion of our business relationship.

Thank you for your attention to this matter. We wish you well in your future endeavors.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]