Consensual Dissolution of Contract

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Recipient's Name]
[Recipient's Address]
- ·
[City, State, Zip Code]
Dear [Recipient's Name],
We are writing to formally confirm our mutual agreement to dissolve the contract dated [Insert
•
Contract Date], titled [Insert Contract Title], effective immediately as of [Insert Effective Date]
We both acknowledge that this decision has been made willingly and amicably, with no
obligations or liabilities remaining under the terms of the contract.
Please sign below to confirm your acceptance of this dissolution:
[Your Name]
[Recipient's Name]
Thank you for your understanding and cooperation.
Sincerely,
[Your Name]