

Notice of Lease Termination

Date: [Insert Date]

[Tenant's Name]

[Tenant's Address]

[City, State, Zip Code]

Dear [Tenant's Name],

As the landlord of the property located at [Property Address], I am writing to formally notify you of the termination of your lease agreement dated [Lease Start Date]. According to the terms of the lease, this notice serves to inform you that your tenancy will end on [Termination Date].

Please ensure that you vacate the premises by this date. All keys and access devices should be returned to me by [Return Date].

If you have any questions or require assistance during this transition, please feel free to contact me at [Landlord's Phone Number] or [Landlord's Email Address].

Thank you for your attention to this matter.

Sincerely,

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]