## **Estate Planner Engagement Agreement**

| Date:   |
|---|
| Client Name:  |
| Address:  |
| City, State, Zip:   |
| Dear [Client Name],   |
| This letter serves as an engagement agreement between you and [Estate Planner/Company Name], effective from the date signed below.  |
| Scope of Services   |
| As your estate planner, we will provide the following services:   |
| <ul> <li>Consultation on estate planning needs</li> <li>Preparation of necessary documents (will, trust, etc.)</li> <li>Tax considerations and planning</li> <li>Support with asset distribution</li> </ul> |
| Fees  |
| The fees for our services will be as follows:   |
| <ul> <li>Initial Consultation: \$</li> <li>Document Preparation: \$</li> <li>Hourly Rate: \$</li> </ul>   |
| Termination of Agreement  |
| Either party may terminate this agreement with written notice.  |
| We appreciate the opportunity to work with you on your estate planning needs. Please sign below to indicate your acceptance of this agreement.  |
| Sincerely,  |
| [Estate Planner Name]   |
| [Company Name]  |

| [Contact Information] |  |
|-----------------------|--|
| Client Signature:     |  |
| Date:                 |  |