

Estate Distribution Instructions

Date: [Insert Date]

To: [Insert Name of Executor or Administrator]

From: [Insert Your Name]

Subject: Instructions for Distribution of Estate

Dear [Insert Name],

I hope this message finds you well. As the executor of my estate, I would like to provide you with specific instructions regarding the distribution of my assets following my passing.

Beneficiaries and Distribution Plan

- **[Beneficiary Name]** - [Relationship to You]: [Description of Assets and Percentage/Value]
- **[Beneficiary Name]** - [Relationship to You]: [Description of Assets and Percentage/Value]
- **[Beneficiary Name]** - [Relationship to You]: [Description of Assets and Percentage/Value]

Specific Bequests

I would like to make the following specific bequests:

- [Description of Item] to [Beneficiary Name]
- [Description of Item] to [Beneficiary Name]

Handling Debts and Taxes

Please ensure that all outstanding debts and taxes are paid from the estate before any distributions are made to the beneficiaries.

Additional Instructions

[Any additional instructions regarding the distribution process]

Thank you for honoring my wishes and ensuring that my estate is settled according to my intentions. Please feel free to reach out if you have any questions or need further clarification.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]