

# Dear [Recipient's Name],

We are excited to invite you to join us in celebrating Earth Day on April 22nd! This year, our theme is "Protect Our Planet," and we have an exciting lineup of activities planned to inspire action and awareness for our environment.

Here are the details:

- **Date:** April 22, 2023
- **Time:** 10:00 AM - 4:00 PM
- **Location:** [Location Name, Address]

Activities will include:

- Community Clean-Up
- Tree Planting
- Workshops on Sustainability
- Recycling Demonstrations

Join us as we make a positive impact on our planet and enjoy a day filled with learning, fun, and community spirit. Together, we can make a difference!

Please RSVP by [RSVP Date] to confirm your participation.

Looking forward to celebrating Earth Day with you!

Warm Regards,  
[Your Name]  
[Your Position]  
[Organization Name]  
[Contact Information]