

Translator Qualifications Approval

Date: [Insert Date]

To: [Translator's Name]

[Translator's Address]

[City, State, Zip Code]

Dear [Translator's Name],

We are pleased to inform you that your qualifications as a translator have been approved. After careful review of your submitted documents, including your educational credentials and professional experience, we acknowledge your proficiency in [languages] and your capability to provide accurate translations.

This approval allows you to take on projects that require the certified translation of documents, and we look forward to your contributions to our team.

Please feel free to reach out if you have any questions or need further assistance.

Sincerely,

[Your Name]

[Your Position]

[Company/Organization Name]

[Contact Information]