

Professional Translator Skill Assessment

Date: [Insert Date]

To Whom It May Concern,

I am writing to provide an assessment of [Translator's Name], a professional translator specializing in [language pair, e.g., English to Spanish]. I have had the pleasure of working with [him/her/them] for [duration] as [his/her/their] [position, e.g., supervisor, colleague].

[Translator's Name] demonstrates a profound understanding of both source and target languages. [He/She/They] possesses excellent linguistic skills, allowing [him/her/them] to convey meaning accurately and idiomatically. [His/Her/Their] translations are characterized by high fidelity to the original text, as well as cultural appropriateness.

In addition to [his/her/their] linguistic competence, [Translator's Name] consistently shows attention to detail, strong research skills, and the ability to meet tight deadlines. [He/She/They] has successfully handled a variety of projects, including [specific types of translations, e.g., legal documents, marketing materials, technical manuals], which speak to [his/her/their] versatility as a translator.

Based on my observations and interactions, I confidently recommend [Translator's Name] for any professional translation roles requiring exceptional skills and professionalism.

If you require further information regarding [his/her/their] qualifications, please do not hesitate to contact me.

Sincerely,

[Your Name]
[Your Position]
[Your Company]
[Contact Information]