

Letter of Appreciation

Date: [Insert Date]

[Recipient's Name]

[Company Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my heartfelt appreciation for your exceptional service as a delivery driver. Your dedication and commitment to ensuring timely and safe delivery have not gone unnoticed.

Your professionalism and friendly demeanor make a significant difference in our customer experience. The extra effort you put into your work is truly commendable and reflects positively on [Company Name].

Thank you once again for your hard work and commitment. You are a valuable asset to our team, and we are lucky to have you.

Sincerely,

[Your Name]

[Your Position]

[Your Company]