

Letter of Recognition

Date: [Insert Date]

To: [Employee's Name]

From: [Supervisor's Name]

Subject: Recognition for Consistent Cleaning Quality

Dear [Employee's Name],

I am writing to formally recognize your outstanding dedication and commitment to maintaining the highest quality of cleanliness within our [facility/office/etc.]. Your consistent attention to detail and diligence have not gone unnoticed.

Your efforts significantly contribute to our positive work environment, and we have received numerous compliments from both staff and visitors regarding the pristine condition of our facilities.

Thank you for your hard work and commitment to excellence. It is a pleasure to have you on our team, and I look forward to your continued success.

Sincerely,

[Supervisor's Signature]

[Supervisor's Name]

[Position]