

Letter of Recognition

Date: [Insert Date]

Dear [Volunteer's Name],

We are thrilled to express our heartfelt gratitude for your exceptional commitment and dedication as a volunteer during [Festival Name]. Your hard work and enthusiasm contributed significantly to the success of our event.

Thanks to your efforts, we were able to [mention specific accomplishments, e.g., host a record number of attendees, provide engaging activities, etc.]. Your willingness to go above and beyond in your duties did not go unnoticed.

As a token of our appreciation, we would like to present you with this letter of recognition. We are truly grateful for your passion and dedication to making [Festival Name] a memorable experience for everyone.

Thank you once again for your invaluable contributions. We hope to see you at future events!

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]