

# **Subject: Reminder: Anti-Discrimination Policy Compliance**

Dear [Management Team/Specific Name],

This is a friendly reminder regarding our commitment to maintaining a workplace free from discrimination. As outlined in our Anti-Discrimination Policy, we must ensure that all employees are treated with respect and dignity, regardless of their race, gender, sexual orientation, religion, or any other characteristic.

It is essential that we all adhere to the principles set forth in our policy and promote an inclusive environment. Please ensure that your teams are familiar with this policy and encourage open dialogue about any concerns that may arise.

Thank you for your continued cooperation and commitment to fostering an equitable workplace.

Best regards,

[Your Name]

[Your Position]

[Company Name]