

# Letter of Acknowledgment

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Supervisor's Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Supervisor's Name],

I am writing to express my sincere gratitude for your invaluable support and guidance during my internship at [Company/Organization Name]. Your mentorship has greatly enhanced my learning experience and professional development.

Your willingness to share your knowledge and insights allowed me to grow and develop the necessary skills for my future career. I truly appreciate the time and effort you dedicated to helping me and other interns.

Thank you once again for your constant encouragement and support. I look forward to applying what I've learned throughout my career.

Sincerely,

[Your Name]