

Daycare Schedule Adjustment Notice

Dear [Parent's Name],

We hope this message finds you well. We want to inform you about a necessary adjustment to your child's daycare schedule.

Effective from [Start Date], the new schedule will be as follows:

- Monday: [New Time]
- Tuesday: [New Time]
- Wednesday: [New Time]
- Thursday: [New Time]
- Friday: [New Time]

Please let us know if you have any questions or concerns regarding this adjustment.

Thank you for your understanding.

Sincerely,

[Your Name]
[Your Position]
[Daycare Name]