

# Work Anniversary Recognition

Date: [Insert Date]

To: [Employee's Name]

From: [Manager's Name]

Subject: Happy Work Anniversary!

Dear [Employee's Name],

Today marks a significant milestone in your career with us as you celebrate your [number] year work anniversary. We want to take this opportunity to express our heartfelt appreciation for your hard work, dedication, and contributions to the team.

Your commitment and passion for your work have not gone unnoticed. Over the past year(s), you have accomplished [mention specific achievements or projects] and have played an integral role in our success.

Thank you for embodying our core values and for being a crucial part of our team. We look forward to many more successful years together!

Warmest regards,

[Manager's Name]

[Manager's Title]

[Company Name]