

Feedback Request for Leadership Training

Dear [Recipient's Name],

We hope this message finds you well. Thank you for participating in our recent public sector leadership training program held on [date]. We trust that you found the sessions insightful and beneficial for your professional development.

To continuously improve our training offerings, we kindly request your feedback regarding your experience. Your insights are invaluable to us and will help enhance the quality of our programs.

Feedback Questions:

- What did you find most valuable about the training?
- Were there any topics you feel should be covered in more detail?
- How would you rate the overall effectiveness of the training? (1-5)
- Any additional comments or suggestions?

Please respond by [deadline date] so we can consider your feedback for future sessions.

Thank you once again for your participation and support.

Sincerely,

[Your Name]

[Your Job Title]

[Your Organization]

[Contact Information]