

You're Invited!

Dear [Recipient's Name],

We are honoring [Retiree's Name] on the occasion of their retirement. Join us to celebrate their remarkable career and contributions.

Retirement Farewell Celebration

Date: [Date]

Time: [Time]

Location: [Venue/Address]

RSVP: Please respond by [RSVP Date] to [Contact Information]

Let's make this a memorable farewell for [Retiree's Name] as they embark on a new adventure!

Warm regards,

[Your Name]

[Your Position/Relationship]

[Your Contact Information]