

Request for Athletic Scholarship Renewal

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[University/College Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am currently a [Your Year, e.g., sophomore] student-athlete at [University/College Name], competing in [Sport]. I am writing to formally request the renewal of my athletic scholarship for the upcoming academic year.

During the past year, I have worked diligently to balance my academic responsibilities while dedicating substantial time to my training and competitions. I have maintained a [Your GPA] GPA, demonstrating my commitment to both my education and my sport. I have also contributed to the [specific results or achievements in your sport, e.g., team's performance, personal records].

I am passionate about continuing to represent [University/College Name] and am eager to further develop my skills on and off the field. The financial support from the athletic scholarship has been instrumental in allowing me to focus on my training and academic pursuits without excessive financial burden.

I would greatly appreciate the opportunity to discuss my scholarship renewal further and to provide any additional information you might need. Thank you for considering my request. I look forward to your response.

Sincerely,

[Your Name]

[Your Student ID]

[Your Phone Number]

[Your Email Address]