

[Your Name]

[Your Position]

[Your Department]

[Organization Name]

[Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Date: [Insert Date]

[Recipient Name]

[Recipient Position]

[Recipient Department]

[Recipient Organization Name]

[Recipient Address]

[Recipient City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to formally request your support in our initiative to expand digital government services that will enhance accessibility, efficiency, and user satisfaction for our citizens.

As you may be aware, the demand for digital services has significantly increased, and our goal is to ensure that all citizens can benefit from these advancements. We believe that with your support, we can successfully implement new systems that will streamline processes and offering a more responsive government service.

We propose a collaborative effort that focuses on [specific areas of digital service expansion, e.g., online applications, data management systems, etc.]. Your expertise and insights would be invaluable in helping us shape this initiative to meet the needs of the community effectively.

I would appreciate the opportunity to discuss this proposal further at your earliest convenience.  
Thank you for considering this request for support, and I look forward to your positive response.

Warm regards,

[Your Name]

[Your Position]

[Your Department]

[Organization Name]