

Software License Renewal Approval

Date: [Insert Date]

To: [Recipient Name]

From: [Your Name]

Subject: Approval of Software License Renewal

Dear [Recipient Name],

We are pleased to inform you that your request for the renewal of the software license for [Software Name] has been approved.

Details of the renewal are as follows:

- License Type: [License Type]
- Renewal Period: [Start Date] to [End Date]
- Renewal Fee: [Amount]

Please ensure that the payment is processed by the due date of [Payment Due Date] to avoid any disruption in service.

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Title]

[Your Company]