

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Agent's Name]

[Agency's Name]

[Agency's Address]

[City, State, Zip Code]

Dear [Agent's Name],

I hope this letter finds you well. My name is [Your Name], and I am seeking representation for my [genre] manuscript titled "[Title of Manuscript]." The completed work is [word count] words and is aimed at [target audience].

[Briefly describe your manuscript, including its themes, plot, and what makes it unique. You may also include information about your writing background or any relevant credentials.]

I have researched your agency and admire your work with [mention any specific authors or books if applicable]. I believe that my manuscript aligns well with your interests, particularly in [mention specific aspects of the agent's interests].

I would love the opportunity to discuss my manuscript with you and explore the possibility of representation. Thank you for considering my inquiry. I look forward to your response.

Sincerely,

[Your Name]