

Follow-Up Note

Dear [Candidate's Name],

Thank you for taking the time to interview for the [Job Title] position at [Company Name]. We appreciate your interest in joining our team and the insights you shared during our conversation.

I wanted to follow up with you regarding the status of your application. We are currently reviewing all candidates and expect to make a decision by [date]. In the meantime, if you have any questions or need further information, please don't hesitate to reach out.

Thank you once again for your time and interest in [Company Name]. We will be in touch soon.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]