

Application for Police Clearance

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

To,
The Officer In Charge,
[Police Station Name]
[Police Station Address]
[City, State, Zip Code]

Subject: Application for Police Clearance Certificate for Visa Processing

Dear Sir/Madam,

I am writing to formally request a Police Clearance Certificate as part of my application for visa processing. I am planning to travel to [Destination Country] for [purpose of visit, e.g., work, study] and the visa requirements include a police clearance certificate.

My details are as follows:

- Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Address: [Your Current Address]
- Nationality: [Your Nationality]

Attached herewith are copies of my identification documents and any forms that may be required for processing this application. I would appreciate it if you could provide the police clearance certificate at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Signature (if sending a hard copy)]
[Your Name]