

Application for Police Clearance Certificate

Date: [Insert Date]

To,
The Officer In Charge,
[Police Station Name],
[Police Station Address],
[City, State, Zip Code]

Subject: Application for Police Clearance Certificate for Travel Abroad

Dear Sir/Madam,

I, [Your Full Name], son/daughter of [Parent's Name], residing at [Your Address], hereby request you to issue me a Police Clearance Certificate.

I am planning to travel abroad for [Specify Purpose - e.g., work, study, etc.] and the authorities require a police clearance certificate as part of the documentation. My passport number is [Your Passport Number].

I assure you that I have never been involved in any criminal activities.

I would appreciate it if you could process my application at your earliest convenience. If any further information is needed, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Yours sincerely,
[Your Signature (if sending a hard copy)]
[Your Full Name]