

Plumbing Repair Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To: [Landlord/Property Manager's Name]

[Landlord/Property Manager's Address]

[City, State, Zip Code]

Dear [Landlord/Property Manager's Name],

I hope this message finds you well. I am writing to request immediate plumbing repairs in my apartment located at [Your Apartment Number and Address].

The issue I am experiencing includes:

- [Describe the plumbing issue, e.g., leaking faucet, clogged drain, running toilet, etc.]
- [Additional details, if necessary]

This problem has been persistent since [Insert Date], and it is affecting my daily activities. I kindly ask for your prompt attention to this matter and would appreciate it if you could schedule a repair at your earliest convenience.

Thank you for your attention to this urgent request. Please feel free to contact me at [Your Phone Number] or [Your Email] to discuss this further.

Sincerely,

[Your Name]