

Electrical Issues Report

Date: [Insert Date]

To: [Landlord/Property Manager's Name]

From: [Your Name]

Apartment Number: [Your Apartment Number]

Subject: Report of Electrical Issues in Apartment [Your Apartment Number]

Dear [Landlord/Property Manager's Name],

I hope this message finds you well. I am writing to report some electrical issues that I have been experiencing in my apartment. The details are as follows:

- **Issue Description:** [Describe the electrical issue, e.g., flickering lights, faulty outlets, etc.]
- **Location:** [Specify the location of the issue, e.g., living room, kitchen, etc.]
- **Date First Noticed:** [Insert date]
- **Frequency of Issue:** [Insert how often the issue occurs]

I kindly request that this issue be addressed at your earliest convenience. Please let me know if you need further information or if you would like to schedule a time for a maintenance visit.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Contact Information]