

Partnership Termination Announcement

Date: [Insert Date]

To Whom It May Concern,

We are writing to formally announce the termination of our partnership between [Your Company Name] and [Partner Company Name], effective [Termination Date].

After careful consideration, both parties have agreed to dissolve the partnership due to [brief reason, if applicable]. We believe this decision aligns with our respective goals and future directions.

We appreciate the collaboration we have had and the opportunities that arose during our partnership. We wish [Partner Company Name] every success in their future endeavors.

If you have any questions or need further clarification, please feel free to reach out to us.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Contact Information]