

Partnership Dissolution Letter

Date: [Insert Date]

To: [Partner's Name]

[Partner's Address]

[City, State, Zip Code]

Dear [Partner's Name],

We are writing to formally notify you of the decision to dissolve our partnership, [Partnership Name], effective immediately as of [Effective Date]. This decision has not been made lightly, and it comes after careful consideration of our business and personal circumstances.

As outlined in our partnership agreement, we will proceed with the dissolution process. We will work together to settle any outstanding matters, including asset distribution and financial obligations. Please refer to the attached documents for a detailed outline of the dissolution process.

We appreciate the time and effort we've dedicated to our partnership and hope to maintain a professional relationship moving forward. If you have any questions or require further discussion about the next steps, please do not hesitate to reach out.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]