

Secured Business Credit Application

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Business Name]

[Your Business Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Title]

[Lender's Institution Name]

[Lender's Address]

[City, State, Zip Code]

Subject: Secured Business Credit Application

Dear [Lender's Name],

I am writing to formally submit an application for a secured business credit line of [Insert Amount]. Our company, [Your Business Name], has been in operation since [Insert Year] and specializes in [Brief Description of Your Business].

The purpose of this credit facility is to [State Purpose: e.g., expand operations, purchase inventory, etc.]. We believe this will allow us to significantly enhance our capacity to serve our customers and increase overall revenue.

Enclosed, please find the following documents to support our application:

- Business Plan
- Financial Statements (Last 2 Years)
- Personal Financial Statements of Owners
- Collateral Documentation
- Tax Returns (Last 2 Years)

We are prepared to offer [Describe Collateral] as security for this credit line. We believe this application meets the criteria for your lending standards, and we are eager to establish a mutually beneficial relationship.

Please do not hesitate to contact me at [Your Phone Number] or [Your Email Address] should you require any further information.

Thank you for considering our application. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]