

Formal Business Credit Application

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Position]

[Lender's Company Name]

[Lender's Company Address]

[City, State, Zip Code]

Dear [Lender's Name],

We are writing to formally request a credit application for our business, [Your Company Name]. We are seeking to expand our operations and believe that your financial services can help us achieve our goals.

In support of this request, we have included our company background, financial statements, and projections for the next three years. Our business has shown consistent growth, and we are confident that with the right financial partnership, we will continue this trend.

We are requesting a credit limit of [Insert Amount] and look forward to your favorable response. Please let us know if you require any further information or documentation.

Thank you for considering our application. We appreciate your time and look forward to the opportunity to work together.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]