

Business Credit Application

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Creditor's Name]

[Creditor's Company Name]

[Creditor's Company Address]

[City, State, Zip Code]

Dear [Creditor's Name],

I am writing to formally apply for a business credit account with [Creditor's Company Name]. As the [Your Position] of [Your Company Name], I believe that establishing a credit relationship with your esteemed company will greatly benefit both parties.

[Your Company Name] has been in operation since [Year] and specializes in [Brief Description of Your Business]. We are seeking credit to [Explain Reason for Credit - e.g., purchase inventory, finance expansion, etc.].

We request a credit limit of [Amount], which we believe will be sufficient for our needs. Attached are our financial statements and business plan for your review.

We have a solid payment history with our current suppliers, and we are committed to maintaining good business relationships. We look forward to your favorable consideration of our application.

Thank you for your time and consideration. Please feel free to contact me at [Phone Number] or [Email Address] should you have any questions.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]