

# Financial Aid Appeal due to Special Circumstances

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Financial Aid Office]  
[University/College Name]  
[Office Address]  
[City, State, Zip Code]

Dear Financial Aid Officer,

I hope this letter finds you well. I am writing to formally appeal for a reconsideration of my financial aid package for the [insert academic year/semester]. Due to unforeseen special circumstances, I am experiencing significant financial hardships that were not reflected in my original application.

[Briefly explain your special circumstance: e.g., loss of employment, medical expenses, family changes, etc. Include any relevant details that support your case.]

I have always been committed to my education and maintaining good academic standing. However, these circumstances have created a financial burden that threatens my ability to continue my studies at [University/College Name]. I kindly ask that you take my current situation into account during your review of my appeal.

Enclosed with this letter are relevant documents that support my claims, including [list any documents such as letters from employers, medical bills, etc.].

Thank you very much for your time and consideration. I look forward to your prompt response and hope for a favorable resolution.

Sincerely,

[Your Name]  
[Your Student ID Number]