

Subscription Cancellation Request

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear Customer Service,

I am writing to formally request the cancellation of my subscription for the [Product Subscription Box Name], effective immediately. My account number is [Account Number].

I would appreciate a confirmation of the cancellation and that no further charges will be applied to my account.

Thank you for your attention to this matter.

Sincerely,

[Your Name]