

# Cancellation of Magazine Subscription

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Magazine's Name]

[Magazine's Customer Service Address]

[City, State, Zip Code]

Dear Customer Service,

I am writing to formally request the cancellation of my subscription to [Magazine's Name], effective immediately. My subscriber ID is [Insert Subscriber ID].

While I have enjoyed the content, I have decided to discontinue my subscription for personal reasons.

Please confirm the cancellation of my subscription and ensure that no further payments are processed from my account.

Thank you for your attention to this matter.

Sincerely,

[Your Name]