

Subscription Cancellation Request

Date: [Insert Date]

To: [Cloud Storage Service Provider]

From: [Your Name]

[Your Address]

[City, State, ZIP Code]

Email: [Your Email]

Phone: [Your Phone Number]

Dear [Service Provider Name],

I am writing to formally request the cancellation of my subscription to your cloud storage service, effective immediately. My account details are as follows:

Account Name: [Your Account Name]

Account Number: [Your Account Number]

Please confirm the cancellation of my subscription and inform me of any final steps to complete this process. I would appreciate a confirmation email once the cancellation is processed.

Thank you for your assistance.

Sincerely,

[Your Name]