

Expatriate Tax Exemption Provision

Date: [Insert Date]

[Recipient's Name]

[Recipient's Position]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to inform you that due to your expatriate status within [Company's Name], you are eligible for a tax exemption provision as stipulated in our policy for expatriate employees. This exemption applies to [specify the applicable tax regulations or provisions].

Your expatriate status provides you with the following benefits:

- Tax exemption on [specific amount or percentage].
- Eligibility for tax reimbursement on [details if applicable].
- Coverage for [any additional benefits, if applicable].

Please ensure that you maintain all necessary documentation to substantiate your expatriate status and the qualifications for your tax exemption. For any questions or further clarifications, do not hesitate to reach out to the HR department.

We appreciate your contributions to [Company's Name] and look forward to your continued success in your role.

Sincerely,

[Your Name]

[Your Position]

[Company's Name]

[Company's Contact Information]